

ESCAP/WMO Typhoon Committee
1st Video Conference
Fifty-Second Session
06 March 2020
Hosted by Hong Kong, China

FOR PARTICIPANTS ONLY
WRD/TC.52/5.2
06 March 2020
ENGLISH ONLY

**ADVISORY WORKING GROUP
ABBREVIATED REPORT 2019**

(Submitted by AWG Chair)

ACTION REQUIRED:

The Committee is invited:

- a) To take note of the recommendations made by AWG

APPENDICES:

Appendix A - DRAFT TEXT FOR INCLUSION IN THE VIDEO CONFERENCE SESSION REPORT
Appendix B – ABBREVIATED MEETING SUMMARIES.

APPENDIX A: DRAFT TEXT FOR INCLUSION IN THE SESSION REPORT

Report of AWG

- 1. The Committee was informed the full AWG Report 2019 will be included and presented in the postponed TC52 Face to Face Session in Hong Kong, China.*
- 2. The Committee was informed of the proposed TCTF budget for 2020, including items in support of non-recurring items for special funding consideration.*
- 3. The Committee was informed on the successful conclusion of the SSOP-II Project. The SSOP-II final report will be included and presented during the postponed TC52 Face to Face Session in Hong Kong, China.*

Recommendations of AWG

- 1. Recognize and thank Guam, USA for their exceptional effort in hosting the 14th Integrated Workshop in Guam, USA..*
- 2. Take note of the progress and recommendations made in the planning and implementation of TC activities, including the preparation of the budget for 2020.*
- 3. Any other text which will be included in the Session Report.*

APPENDIX B: ADVISORY WORKING GROUP ANNUAL REPORT 2019

1. Introduction

In accordance with its Terms of Reference, AWG aims to assist the Chairperson of the Typhoon Committee (TC) and the TC Secretary to coordinate the implementation of TC decisions. AWG also serves as a “Think Tank/Steering Group” to advise and offer options or proposals, as required, to TC Chairperson, TC Secretary and TC Members.

2. AWG Membership

The current composition of AWG is:

Mr. Raymond TANABE, Chair of AWG
Dr. EITO Hisaki, Co-Vice Chair of AWG / representative of RSMC Tokyo – Typhoon Center
Dr. T.C. LEE, Co-Vice Chair of AWG / Chair of TRCG
Dr. Xiaotu LEI, Chair of WGM
Dr. IKEDA Tetsuya, Chair of WGH
Dr. Seok Hyun KIM, Chair of WGD RR
and ESCAP, WMO and TCS representatives as ex-officio members

3. AWG Meetings/Activities

3.1 AWG Meeting in Guangzhou, China on 25 February and 1 March 2019.

The AWG held a short meeting preceding the 51st Annual Session to discuss the final logistics and session details.

1. Preparation of the 51st Session
2. Opening Ceremony
3. Election of the Officers
4. Kintanar Award Delivery
5. Keynote Session (VIP tour)
6. Special Booth
7. Voting for Photo Competition
8. Flag Ceremony

The AWG held a short meeting following the conclusion of the successful TC51. The purpose of the meeting was to reflect of the Session and document best practices for future meetings. The AWG also conducted a quick review of recommendations as approved by the Typhoon Committee.

1. Gather comments from TC51
2. Review recommendations and actions from TC51.
3. Procedures for new Members to join TC
4. 2019 Budget
5. Update of accounting issues of WMO and its impact on TC
6. Other items as proposed and discussed

3.2 AWG Meeting in Ulsan, Republic of Korea on 21 June 2019

At the kind invitation and support from NDMI, AWG took the opportunity to hold a

meeting on the final day of the annual WGDRR workshop in Ulsan, Republic of Korea. The meeting discussed finalization of procedures for new members to join TC, updating the sequential list table for hosting of Annual Sessions and Integrated Workshops, and upcoming preparations for IWS 14 and TC52.

1. Procedures for New Membership
2. Update of sequential list table of Annual Sessions and Integrated Workshop
3. Preparations for IWS 14 in Guam (Date, Place, Information Note)
4. Preparations for TC52 in Hong Kong, China

3.3 AWG Meetings in Guam, USA on 3 and 7 November 2019.

AWG held meetings preceding and following the 14th IWS. The AWG meeting on 3 November 2019 focused on final logistics and preparations for the 14th IWS.

1. Preparations for IWS 14 in Guam
2. Update of sequential list table of Annual Sessions and Integrated Workshop (IWS)
3. Preparations for TC52 in Hong Kong, China
4. Other items as proposed and discussed

The AWG meeting on 9 November 2019 was abbreviated due to last minute scheduling changes during the 14th IWS. The main focus areas were the WMO auditing report and the update of the Strategic Plan.

1. Budget update
2. WMO audit report
3. Update of Typhoon Committee Strategic Plan 2021-2025
4. Other items as proposed and discussed

3.4 Special AWG Video Teleconference Meeting on 30 January 2020.

The AWG Chair convened an extraordinary meeting via video teleconference to discuss the TC52 arrangements due to the COVID-19 pandemic. The video teleconference was hosted by RSMC Tokyo using WebEx.

1. Roll call to record participation
2. Overview of current situation
3. Discussion of potential options for TC52
4. Develop recommendations for Member and TC Chairs vote and approval
5. Determine deadlines for decision

3.5 Special AWG Video Teleconference Meeting on 6 February 2020

The AWG convened a second extraordinary meeting via video teleconference to discuss the TC52 arrangements due to the COVID-19 pandemic. The meeting discussed the survey results of Members on their intent to participate at TC52. The video teleconference was hosted by RSMC Tokyo using WebEx.

1. Survey results of Members intent to participate in-person at TC52
2. Alternative arrangements
3. Other concerns as proposed and discussed.

4. AOPs and TCTF Budget

AOPs for 2019 were reviewed and based on the AOPs submitted by TCS and the various working groups for 2020, a TCTF budget proposal for 2020 was submitted for the Committee's approval at the Video Conference for the 52nd Session on 6 March 2020.